



Urban Harvest

Northeast Community Farmers Market Vendor Application

The Northeast Community Farmers Market is a farmers market operated by Urban Harvest; it complies with all federal, state, county and city regulations. Urban Harvest is a non-profit organization whose mission is to use fruit, vegetable and habitat gardens to improve quality of life in the greater Houston area. These gardens serve to educate, strengthen community spirit, create therapeutic environments and provide food and income. We teach organic gardening techniques, help neighborhoods build successful community gardens, create outdoor classrooms at schools that teach core curricula, nutrition and respect for the environment, provide fresh, locally grown food, and encourage responsible land use. Our work benefits all of us by improving food, diet and health. It also builds engaging schools, neighborly communities, and valuable local businesses that together sustain and improve our environment.

The main goals of the market include:

- Promoting the sustainable production, marketing, and consumption of local agriculture produce.
- Educating the community about local growing conditions and food crops and about the nutritional and culinary benefits of eating local produce in season.
- Contributing to the local economy by redirecting consumers' food dollars from non-local to local growers and producers.
- Incubating new, small food-based businesses.
- Providing a community gathering place.

Admittance to the market depends on approval by the Northeast Community Farmers Market Committee created by Urban Harvest and Northeast Houston Redevelopment Council to manage the market. In general, vendors must sell products grown or produced by the vendor within 180 miles of Houston, hold ALL required permits, licenses, and insurance policies necessary for their business operation, sign the indemnity agreement included in this vendor application holding Urban Harvest harmless, allow market representatives to inspect their farm and production facilities prior to selling at the market and any potential additional visits. Over time, these rules will be amended and updated to more specifically reflect and address the unique aspects, needs and requirements of the Northeast Community Farmers Market.

CONTACT INFORMATION:

Farm/Business Name: _____

Name of Owner or Proprietor: _____

Mailing address: _____

City, State, Zip code: _____

Physical address: _____

E-mail address: _____

Website Address: _____

Telephones (specify home, office, cell, fax): _____

FARMER OR VENDOR DETAILS:

Business Type (check all that apply):

fruits/vegetables _____ dairy _____ meat _____ fish _____ baked goods _____ prepared foods _____ nursery products _____ eggs _____ herbs _____ other (specify) _____

Short list of agricultural products:

Short list of value added products (i.e. baked goods, soups, etc.):

Time of year you would be at the market:

PRODUCTS LIST

List the items in the table below that will be sold at the market and approximate dates of availability. Vendors will be expected to sell only what is listed. The application will not be processed without a detailed list of crops and other products you will bring to the market. List more crops, if needed, on a separate list.

Crop / Product	Dates Available	Value Added or Prepared Food	Dates Available

PLEASE PROVIDE COPIES OF ALL LICENSES AND PERMITS!

These may include food manufactures license, nursery permit, organic certification, dairy permit, mobile food license, sales tax permit, scale certification, food manager's certification, and any others.

Please include a copy of limits page of any insurance policies you hold for the operation of your business.

Please include a map and directions to your farm, growing area, or kitchen so that market representatives may visit it. Inspection visits will be scheduled ahead of time.

Please do not hesitate to call the market manager for any questions or concerns. We will be more than willing to help direct you to the appropriate channels to get the proper permits and certificate.

Participation Agreement

The main goals of the Northeast Community Farmers Market (NECFM) are support: present healthy food options to customers, promote economic development, and promote local vendors. Since the intent of the market is to promote economic development, upon joining the market, vendors will be gifted a 6' folding table and a 50qt Coleman X-Treme cooler. This way vendors can go to other markets, set up and sell their products.

The vendor must produce the products sold at the market. This farmers market is not a resellers market. The market manager may to the vendor's production site to verify this.

Payments

For the first year of the market, from 8/17/19 - 8/17/20, there will be no fee. After the first year, each vendor will be required to pay a monthly stall fee. The Farmers Market Advisory Committee and Farmers Market Manager will determine this fee in May of 2020. The vendor fee begins August of 2020. The price will be per 10x10 space. Vendors acknowledge that these fees may change per the Market Committee's request.

Annual Vendor Survey

Vendors are required to complete NECFM Annual Vendor Survey. All responses must be submitted within two weeks of receipt of the survey.

SNAP/Double Up Food Bucks

Vendors are required to accept SNAP and Double Up Food Bucks coupons for all eligible items. Vendors will be reimbursed for these coupons by Urban Harvest within a month of sales. The average reimbursement time is two weeks.

The vendor has read and understands the Market Rules for the NECFM. Upon the execution of this contract, the vendor agrees to abide by the terms and conditions stated in the agreement. Vendors may only sell the items listed on the application, and the market committee must review any additional items that a vendor would like to sell. Vendors are responsible for the quality of what they sell, and must be in full compliance will all local, state, and federal rules relating to the sale.

We, the undersigned, agree to comply and abide by the rules and regulations of the NECFM. This agreement admits the vendor under the same terms and conditions as other participating vendors and does not constitute permission to participate if the market's rules and conditions are violated.

Vendor:

Signature: _____

Print Name: _____

Date: _____

Market Manager:

Signature: _____

Print Name: _____

Date: _____

Indemnity Agreement

The vendor shall indemnify, keep and save harmless Urban Harvest and all agencies that Urban Harvest has agreements with, from and against any and all claims and demands resulting from vendor's acts and omissions, whether for injuries to persons, or loss of life, or damage to property, on or off market premises, arising out of the use or occupancy of the market premises by vendor, and shall defend at vendor's own expense any actions brought against Urban Harvest and any organizations or persons with which Urban Harvest has a contractual agreement.

Vendor Signature: _____

Date: _____

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